

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - FEBRUARY 13, 2008**

DATE: February 13, 2008 TIME: 9:00 a.m. PLACE: A231
Adams County Courthouse 400 Main Street Friendship, WI 53934

MEMBERS PRESENT: John West, Florence Johnson, Cynthia Loken, Jerry Kotlowski
EXCUSED ABSENT: Harry Davis
OTHERS PRESENT: Sheriff Renner, Chief July, Deb Barnes, Dee Helmrick, Terry Warner, Jane Grabarski, Shirli Suchomel

1. Call to Order – At 9:03 a.m. Chair John West called the meeting to order.
2. Was the meeting properly announced? – Yes.
3. Roll call: West, Johnson, Loken, Kotlowski present. Davis excused absent
4. Approve the Agenda – **MOTION** by Kotlowski/Johnson to approve the February 13, 2008, meeting agenda. MC/Unan.
5. Approve minutes of the January 9, 2008, meeting – **MOTION** by to approve the minutes from January 9, 2008, Public Safety & Judiciary Committee meeting. MC/Unan.

Coroner's Report- Coroner submitted a written report; no representative was present.

Family Court Commissioner – Dennis McFarlin was not present; no vouchers.

Chair deviated the agenda to Emergency Management

Emergency Management – Jane Grabarski reported that Corporation Counsel has the Communications System Consultant's firm contract addendum. **MOTION** by Loken/Kotlowski that pending Corp Counsel's approval Committee will sign the contract addendum on Tuesday prior to County Board. MC/Unan. Grabarski reported that an EPCRA grant for \$1,898.00 was used to replace a laptop computer. She gave Committee samples of the evacuation tracking labels purchased with another grant, explaining that they will now be in every emergency vehicle. There were no conferences or training requests. The ICS training two weeks ago had 54 participants, local and statewide. Grabarski was in Maryland for the All-Hazard Emergency Preparation and Response training in a four-day session covering Emergency Operations Centers. She now has her Level 4 Achievement with completion of this class. She reported hazardous snow conditions for today and gave her voucher summary to Committee. **MOTION** to approve vouchers as submitted by Emergency Management was made by Loken/Johnson. MC/Unan. Committee signed her report.

Child Support – Deb Barnes explained January's expense and revenue reports. Discussion will be coming on Atty. Wood's schedule between Child Support, DHHS, and Clerk of Court. In next year's budget Barnes wishes to revisit his pay rate as other departments pay a higher hourly rate for his services. **MOTION** by Johnson/Loken to approve Child Support vouchers and send them to Finance. MC/Unan. Committee signed her report.

Committee gave the floor to Sheriff Renner

Sheriff's Department - Sheriff Renner was at Villa Pines today in a meeting to discuss how the hospital, Villa Pines, and law enforcement can work together. Villa Pines called Sheriff Renner in the last big snow to get their nurses plowed out by their townships. He reported interviewing and hiring three road officers, two of whom will start now and the third after their training is finished. Physical agility testing is now a requirement of hire. A citizen phoned requesting permission to run a newspaper

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - FEBRUARY 13, 2008**

article about how Deputy Hamilton, Deputy Sedevic, and City Officer Klaus helped him in an emergency, stating he was very well treated. Clerk of Court joined the meeting and the floor was given to her.

Clerk of Circuit Court – Dee Helmrick had the District Attorney’s reports. She will get own expense voucher summary report in at next month’s meeting. The Winter Conference training was being held today in Wisconsin Dells. She distributed the Community Service coordinator’s report and stated this program is going well. She gave Community Service’s and Clerk of Court’s annual reports for County Board to Committee. Helmrick proposed establishing a fee for payment planning. Statutes allow a maximum of \$15.00 to set one up, on a sliding scale with a chart based on ability to pay. **MOTION** by Loken/Kotlowski to establish fees involved with setting up payment plans and put it into practice per WI State Statute 59.40(5)(c). MC/Unan. She reported that the large shredder bought in 1990 needs a replacement motor at \$175.00 that Maintenance can install. The Collections Clerk in her office is now ready to get tax intercepts. **MOTION** by Loken/Kotlowski to approve the District Attorney’s vouchers. MC/Unan. Committee signed the District Attorney’s voucher report.

The agenda returned to the Sheriff’s Department. The Animal Shelter report was in Committee’s packet. Sheriff reported that the Animal Shelter Director wished to address County Board with his report. No conferences or training were coming up.

Chief July updated Committee on squad leasing. All vehicles are ordered. Corp Counsel reviewed the sample lease agreement and the total came to \$87,679.02, which is \$12,320.98 under the original \$100,000.00 allotted. Chief is waiting for the Lease Agreement from Ford Corporate. Discussion turned to weight enforcement limits on roadways in spring. Devices used to weigh trucks on the roadways are coming and five deputies in the department will train in their use. Enforcement begins in mid-March or mid-April depending on frost conditions. A press release will announce both enforcement date and fines possible. Chief stated a check for over \$43,000.00 was received in E911 grant reimbursement for 2007 and more checks will come. Committee decided that Safekeeper reports are no longer pertinent and they will be discontinued. Funding for the K9 was discussed.

Register in Probate – Terry Warner gave her financial report to Committee. She reported upcoming legal fees that will exceed her budget by \$15,000.00 to \$19,000.00 in a Termination of Parental Rights case. Legal collections are at \$10,000.00 with another \$8,000.00 anticipated. Warner now has the CCAP financial program installed to use the collection agency and tax intercept. Video conferencing money is allotted in the 2008 budget. The Judge is setting up a meeting to assess the facility. The main unit will be in the courtroom with a mobile unit as well. The Judge will obtain bids. Recruitment of Child Advocates is being done for ChiPS cases; training will begin in April for new advocates.

The next meeting time and date are Wednesday, March 12, 2008, at 2:00 p.m. with Coroner’s Report to be last on the agenda.

MOTION by Kotlowski/Loken to convene in closed session per Wis Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Discuss personnel matters; and Wis Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. **ROLL CALL VOTE:** Johnson: Yes. West: Yes. Loken: Yes. Kotlowski: Yes. Meeting closed at 10:24 a.m. and Shirli Suchomel left the room. **MOTION** by

**PUBLIC SAFETY & JUDICIARY COMMITTEE MEETING
MINUTES - FEBRUARY 13, 2008**

Loken/Kotlowski to reconvene in open session. ROLL CALL VOTE: Johnson: Yes. West: Yes. Loken: Yes. Meeting opened at 10:50 a.m.

MOTION to approve Law Enforcement vouchers was made by Johnson/Loken. MC/Unan.

MOTION by Loken/Kotlowski at adjourn until March 12, 2008, 2:00 p.m. MC/Unan.

Submitted by Deputy Sheriff Shirli Suchomel, Acting Secretary

These minutes are not yet approved by Public Safety & Judiciary Committee (02/19/08)